

PARENTS TOOLSHOP® ADVISOR CERTIFICATION APPLICATION

To apply for the Parents Toolshop Advisor certification, complete this form and mail it. (see last page for address).

PTC OFFICE ONLY

Parent Skill Assessment _____
Leader Skill Assessment: _____
Advisor Certificate Number: _____

Please **print** clearly. **All** fields are required.

Name (as you want it to appear on your certificate): _____

HOME Address: _____

City, State, Zip code: _____

Phone: (day) (_____) _____ (evening) (_____) _____

Fax: (_____) _____ E-mail: _____

1. For which *Classification of Advisor* are you applying? (See the Standards & Practices Manual for more details about each Advisor classification at http://www.ParentsToolshop.com/HTML/SP_part1_Adv.pdf)

Check ONE:

- Level I: Consultant** (Does not have any professional certification or license to practice independently. Their primary knowledge of research-based parenting philosophies and techniques is through Parents Toolshop® training programs.)
- Level II: Certified Coach** (has completed a coach certification program elsewhere)
- Level II: Licensed/Certified Family Professionals** (CFLE, LSW)
- Level III: Licensed *Independent Practitioners*.** (Therapist, MFT, PhD., Psychologist, LPCC, LISW, LCSW).

2. Professional Credentials:

- List your degrees (please submit a copy of your current resume/vita): _____
- List the professional certifications/credentials you have that qualify you to apply for the classification of Advisor you checked in section 1 above. (please spell out abbreviations you list)

- Does your license/degree require you follow a written professional Code of Ethics? yes no
- If yes, what is the name of this document? _____
- If no, please obtain and read a copy of the current code of ethics for NASW (<http://www.ssc.msu.edu/~sw/ethics/nasweth.html>) or the State of Ohio Counselor and Social Worker Board (<http://www.state.oh.us/csw/ethics.htm>) ★Please initial that you have done this: _____
- Have you *completely read* the Introduction and Advisor sections of the Parents Toolshop® Standards & Practices manual? yes no

Print a FREE download of the manual at: <http://www.parentstoolshop.com/HTML/DownloadTGSP.htm>

- Do you *understand and agree to abide by* one of the professional Code of Ethics listed above *and* the policies outlined in the S&P manual, including *each* item in the Advisor Code of Ethics? yes no

3. Professional Questionnaire:

We like to know as much as possible about our Advisor applicants, their goals, past experience, and current parenting beliefs. These factors greatly influence an Advisor's ease in learning Parents Toolshop teachings and the likelihood of being a good referral match for Parents Toolshop® clients.

	Excellent	Good	Fair	Poor
_____ Culture, gender, language, and family influences on human growth and development	4	3	2	1
_____ Principles, from the latest research, of adult behavior, growth and development	4	3	2	1
_____ Ongoing development of adult life skills, such as literacy, job skills, relationship skills, and others	4	3	2	1
_____ Developmental stages of parenting and family life	4	3	2	1
_____ Ways that culture and language impact child-rearing practices and relationships in the home	4	3	2	1
_____ Impact of work and employment on family life	4	3	2	1
_____ Role of family systems and life span development in parent education and family support	4	3	2	1
_____ Different areas of involvement and types of parent education and family support	4	3	2	1
_____ Characteristics and needs of parents, children and families at risk for abuse and neglect	4	3	2	1
_____ Impact of abuse on family members	4	3	2	1
_____ Cumulative effect for children exposed to violence in the home, community, schools and the media	4	3	2	1
_____ Impact and effects of media on children and families	4	3	2	1
Specific needs and characteristics of diverse family systems, including:	4	3	2	1
_____ Teen parents	4	3	2	1
_____ Parents who have physical, emotional, or developmental disabilities	4	3	2	1
_____ Family members who are substance abusers	4	3	2	1
_____ Economically challenged parents	4	3	2	1
_____ Roles families play in the early learning of children	4	3	2	1
_____ Knowledge of financial and human resources to support families in communities	4	3	2	1
_____ Methods to help families identify and access financial and human resources for themselves	4	3	2	1

6. What did you learn from this survey and how will you use the results?

7. Additional comments:

**PARENTS TOOLSHOP ADVISOR
CERTIFICATION TRAINING
AGREEMENT**

Training Applicant's Name (print): _____

If the S&P Committee accepts/approve me to participate in the Parents Toolshop Advisor Certification training process:

PTC AGREES TO:

- ✓ Notify me of my acceptance within 30 days of receiving this application and signed training agreement.
- ✓ Provide the agreed training materials, support and other service/resource provisions as outlined in the *Standards & Practices Manual* currently posted on-line.

I AGREE TO: (check each box)

- Submit payment for the training materials within 30 days of receiving approval to participate.
- Accept responsibility for notifying PTC if I have not received my materials within 14 *business* days of my kit purchase date.
- Complete the training program within six months of the training kit's purchase date. PTC will state this deadline in a confirmation letter I will receive upon paying for my kit.** If I do not complete the training by this deadline, I understand that a note will be placed in my record that I dropped out of the program in case I should apply for Parents Toolshop® Advisor Certification again in the future.
- Use the copyrighted Advisor Certification training materials for my own personal use. I agree not to copy, share, show or distribute them to anyone else without the expressed *written* consent of Ambris Publishing.
- Pay for any communication fees (long-distance phone charges, postage, fax) to participate in interviews or support calls with PTC or to submit my training materials.

I understand I can cancel my request to participate in the Advisor certification training within 30 days of the kit's purchase date — for any reason. If I do this, I will promptly return a printed training kit in resalable condition and will receive a full refund from PTC. If I cancel after this deadline, I understand my training fee is non-refundable.

If I decide after 30 days, but before the six-month deadline, to discontinue this training, I will contact PTC or my liaison and explain my reasons. I understand that anyone who drops out of this training and avoids contact with PTC or fails to inform PTC of such a decision in a timely, open, honest, responsible and professional manner will jeopardize any future attempt to become a certified instructor.

My signature below confirms that I am starting this certification training program with the intent of completing it and am not taking it for the *sole* purpose of advancing my knowledge of parenting (which I would take the "Home Study" course to do:
<http://www.parentstoolshop.com/HTML/homestudydesc.htm#CEU-HS>)

Signature: _____ Date: _____

Please sign and **MAIL** this application to Parents Toolshop Consulting (P.O. Box 343, Springboro, OH 45066)